# The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

2014-2015

**AQAR for the year *(for example 2013-14)***

**1. Details of the Institution**

Govt. of Goa, College of Arts, Science & Commerce,

Quepem-Goa, 403 705

1.1 Name of the Institution

Govt. of Goa, College of Arts, Science & Commerce,

Quepem-Goa.

1.2 Address Line 1

SHELDEM

Address Line 2

QUEPEM

City/Town

GOA

State

403 705

Pin Code

gcascq@rediffmail.com

Institution e-mail address

0832-2662342

Contact Nos.

Shri. Bhaskar G. Nayak

Name of the Head of the Institution:

0832-2662342

Tel. No. with STD Code:

9822586616

Mobile:

Dr. Sushila S Mendes

Name of the IQAC Co-ordinator:

9422060137

Mobile:

gcascq@ rediffmail.com

IQAC e-mail address:

GACOGN11311

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*

**OR**

1.4 **NAAC Executive Committee No. & Date:**

*(For Example EC/32/A&A/143 dated 3-5-2004.*

*This EC no. is available in the right corner- bottom*

*of your institution’s Accreditation Certificate)*

www.gcq.ac.in

1.5 Website address:

http://www.gcq.ac.in/downloads/AQAR14-15.docx

Web-link of the AQAR:

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Sl. No. | Cycle | Grade | CGPA | Year of Accreditation | Validity Period |
| 1 | 1st Cycle | B+ |  | May 2004 | 2004-2009 |
| 2 | 2nd Cycle | -- | -- | -- | -- |
| 3 | 3rd Cycle | -- | -- | -- | -- |
| 4 | 4th Cycle | -- | -- | -- | --- |

1.7 Date of Establishment of IQAC : DD/MM/YYYY

15/10/2003

1.8 Details of the previous year’s AQAR submitted to NAACafterthe latest Assessment and √ √Accreditation by NAAC (*(for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

1. AQAR -2010-11 submitted on 04/01/2016
2. AQAR-2011-12 submitted on 04/01/2016
3. AQAR-2012-13 submitted on 04/01/2016
4. AQAR-2013-14 submitted on 04/01/2016
5. AQAR-2014-15 submitted on 04/01/2016

1.9 Institutional Status

√

University State Central Deemed Private

Affiliated College Yes No

√

Constituent College Yes No

√

Autonomous college of UGC Yes No

√

√

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

√

Type of Institution Co-education Men Women

√

Urban Rural Tribal

√

√

√

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

√

Arts Science Commerce Law PEI (Phys Edu)

√

√

TEI (Edu) Engineering Health Science Management

    1.Post Graduation in Commerce

2. Ph.D in History and Marathi

Others (Specify)

Goa University

1.11 Name of the Affiliating University *(for the Colleges)*

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

-

Autonomy by State/Central Govt. / University

-

University with Potential for Excellence UGC-CPE

-

-

-

DST Star Scheme UGC-CE

-

-

UGC-Special Assistance Programme DST-FIST

-

-

UGC-Innovative PG programmes Any other (*Specify*)

-

UGC-COP Programmes

**2. IQAC Composition and Activities**

5

2.1 No. of Teachers

2

2.2 No. of Administrative/Technical staff

3

2.3 No. of students

2.4 No. of Management representatives

2

1

2.5 No. of Alumni

2. 6 No. of any other stakeholder and

1

community representatives

2

2.7 No. of Employers/ Industrialists

1

2.8 No. of other External Experts

2.9 Total No. of members

17

2.10 No. of IQAC meetings held - 02

2.11 No. of meetings with various stakeholders: No. Faculty

01

03

-

01

01

Non-Teaching Staff Students Alumni Others

√

2.12 Has IQAC received any funding from UGC during the year? Yes No

Rs. 3,00,000/-

If yes, mention the amount

2.13Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

10

4

4

2

-

Total Nos. International National State Institution Level

(ii) Themes

1. Participation in Cultural events by College Teachers of this Institution and of other colleges at the All Goa Level
2. Capacity Building of Stakeholders
3. Re-awakening of Old Indian Scripts
4. Film Appreciation

2.14 Significant Activities and contributions made by IQAC

1. Starting of Ph.D courses in History and Marathi.
2. Conducted workshop for elected representatives of South Goa.
3. Conducted Modi Lipi Course.
4. Digi. Dev. Design programme

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality

enhancement and the outcome achieved by the end of the year \*

|  |  |
| --- | --- |
| Plan of Action | Achievements |
| 1. To involve teachers in cultural activities at All Goa level 2. Empowerment and development of Leadership in stakeholders | 1. Initiated *Guru Srujan Utsav* 2. Conducted successfully course in *Modi Lipi* 3. Capacity building workshop for Elected Representatives of South Goa |

*\* Attach the Academic Calendar of the year as Annexure.* **(Enclosed)**

2.15 Whether the AQAR was placed in statutory body Yes No

√

√

Management Syndicate Any other body

Provide the details of the action taken

The report was discussed in the management meeting and the feedback of management personnel was obtained.

Part – B

**Criterion – I**

**1. Curricular Aspects**

1.1 Details about Academic Programmes

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Level of the Programme | Number of existing Programmes | Number of programmes added during the year | Number of self-financing programmes | Number of value added / Career Oriented programmes |
| PhD | 01 | 02 | - | - |
| PG | - | - | - | - |
| UG | 03 | - | - | - |
| PG Diploma | - | - | - | - |
| Advanced Diploma | - | - | - | - |
| Diploma | - | - | - | - |
| Certificate CAT & TALLY | - | - | - | - |
| Others | - | - | - | - |
| **Total** | 04 | 02√ | - | - |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Interdisciplinary | - | - | - | - |
| Innovative | - |  | - | - |

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

|  |  |
| --- | --- |
| Pattern | Number of programmes |
| Semester | B.A/B.Sc/B.Com |  |  |  |
| Trimester | - |
| Annual | - |

√

√

√

-

1.3 Feedback from stakeholders\* Alumni Parents Employers Students

***(On all aspects)***

-

√

Mode of feedback : Online Manual Co-operating schools (for PEI)

***\*Please provide an analysis of the feedback in the Annexure***

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Revision of Syllabi is done by Goa University

1.5 Any new Department/Centre introduced during the year. If yes, give details.

T.Y.B.Sc – Mathematics- 6 Units was started in this academic year.

02 Ph.D programme – One in Marathi and One in History.

**Criterion – II**

**2. Teaching, Learning and Evaluation**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Total | Asst. Professors | Associate Professors | Professors | Others |
| 43 | 15 | 29 | - | - |

2.1 Total No. of permanent faculty

15

2.2 No. of permanent faculty with Ph.D.

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Asst. Professors | | Associate Professors | | Professors | | Others | | Total | |
| R | V | R | V | R | V | R | V | R | V |
| 2 | - | - | - | - | - | - | - | 2 | - |

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Lecture

27

Contract

17

2.4 No. of Guest and Visiting faculty and Temporary faculty

2.5 Faculty participation in conferences and symposia:

|  |  |  |  |
| --- | --- | --- | --- |
| No. of Faculty | International level | National level | State level |
| Attended Seminars/ Workshops | 9 | 5 | 4 |
| Presented papers | 17 | 10 | 4 |
| Resource Persons | - | - | 2 |

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Student making short films

176

2.7 Total No. of actual teaching days

during this academic year

2.8 Examination/ Evaluation Reforms initiated by

Mark sheet with students’ photograph

the Institution (for example: Open Book Examination, Bar Coding,

Double Valuation, Photocopy, Online Multiple Choice Questions)

BOS CDW

3

2

2.9 No. of faculty members involved in curriculum

restructuring/revision/syllabus development

as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

75%

2.11 Course/Programme wise

distribution of pass percentage :

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Title of the Programme | Total no. of students appeared | Division | | | | |
| Distinction % | I % | II % | III % | Pass % |
| B.A | 144 | 13.19 | 31.25 | 29.16 | 5.55 | 79.16 |
| B.Com | 151 | 7.94 | 50.99 | 35.09 | 5.96 | 92.05 |
| B.Sc | 73 | 52.05 | 36.98 | 8.21 | 2.73 | 100 |
| M.Com | 29 | 17.24 | 65.51 | 17.24 | - | 100 |

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

IQAC has encouraged use of moodle through a workshop conducted by in house faculty of the department of Computer Science

2.13 Initiatives undertaken towards faculty development

|  |  |
| --- | --- |
| *Faculty / Staff Development Programmes* | *Number of faculty benefitted* |
| Refresher courses | - |
| UGC – Faculty Improvement Programme | - |
| HRD programmes | - |
| Orientation programmes | - |
| Faculty exchange programme | - |
| Staff training conducted by the university | 3 |
| Staff training conducted by other institutions | 13 |
| Summer / Winter schools, Workshops, etc. | 17 |
| Others (short term certificate courses -2) | 30 |

2.14 Details of Administrative and Technical staff

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Category | Number of Permanent  Employees | Number of Vacant  Positions | Number of permanent positions filled during the Year | Number of positions filled temporarily |
| Administrative Staff | 28 | - | - | - |
| Technical Staff | - | - | - | - |

**Criterion – III**

**3. Research, Consultancy and Extension**

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

1. Setting up of Research Centre which makes timely recommendations to promote research.
2. Publication of research journal “SHODH” with ISBN number.
3. Organizing National/State level workshops/Seminars.
4. Setting up of Research policy for college from 2007

* Autonomy to the Principal Investigator.
* Timely availability or release of resources.
* Adequate infrastructure and human resources.
* Time-off, reduced teaching load, special leave etc. to teachers.
* Support in terms of technology and information needs.
* Facilitate timely auditing and submission of utilization certificate to the funding authorities.

3.2Details regarding major projects

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Completed | Ongoing | Sanctioned | Submitted |
| Number | – | – | 01 | – |
| Outlay in Rs. Lakhs | – | – | 3600000/- | – |

3.3 Details regarding minor projects

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Completed | Ongoing | Sanctioned | Submitted |
| Number | 02 | 02 | –Nil– | 01 |
| Outlay in Rs. Lakhs | 302000/- | 263000/- | 120000/- | 302000/- |

3.4 Details on research publications

|  |  |  |  |
| --- | --- | --- | --- |
|  | International | National | Others |
| Peer Review Journals | 18 | 05 | – |
| Non-Peer Review Journals | – | – | – |
| e-Journals | – | – | – |
| Conference proceedings | – | – | – |

3.5 Details on Impact factor of publications:

–

–

–

–

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Nature of the Project | Duration  Year | Name of the  funding Agency | Total grant  sanctioned | Received |
| Major projects | 02 | DST | 3600000/- | 2880000/- |
| Minor Projects | – | – | – | – |
| Interdisciplinary Projects | – | – | – | – |
| Industry sponsored | – | – | – | – |
| Projects sponsored by the University/ College | – | – | – | – |
| Students research projects  *(other than compulsory by the University)* | – | – | – | – |
| Any other(Specify) | – | – | – | – |
| Total | – | – | – | – |

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

01

01

03

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST

–

–

–

–

–

DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme

–

–

–

INSPIRE CE Any Other (specify)

–

–

–

–

3.10 Revenue generated through consultancy

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Level | International | National | State | University | College |
| Number | – | – | 02 | – | – |
| Sponsoring agencies |  |  | Govt of Goa |  |  |

3.11 No. of conferences

organized by the Institution

3.12 No. of faculty served as experts, chairpersons or resource persons

08

–

–

–

3.13 No. of collaborations International National Any other

–

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

3863000/-

–

From Funding agency From Management of University/College

Total

3863000/-

|  |  |  |
| --- | --- | --- |
| Type of Patent |  | Number |
| National | Applied | - |
| Granted | - |
| International | Applied | - |
| Granted | - |
| Commercialised | Applied | - |
| Granted | - |

3.16 No. of patents received this year

3.17 No. of research awards/ recognitions received by faculty and research fellows

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Total | International | National | State | University | Dist | College |
| - | - | - | - | - | - | - |

Of the institute in the year

3.18 No. of faculty from the Institution

01

who are Ph. D. Guides

and students registered under them

06

3.19 No. of Ph.D. awarded by faculty from the Institution

-

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

-

-

JRF SRF Project Fellows Any other

-

-

3.21 No. of students Participated in NSS events:

-

-

University level State level

National level International level

-

-

3.22 No. of students participated in NCC events:

-

-

University level M State level

National level International level

-

-

3.23 No. of Awards won in NSS:

01

University level State level

-

National level International level

-

-

3.24 No. of Awards won in NCC:

University level State level

-

-

National level International level

-

-

3.25 No. of Extension activities organized

–

University forum College forum

–

09

04

NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

* Plastic Eradication Movement
* Blood Donation Camps

**Criterion – IV**

**4. Infrastructure and Learning Resources**

4.1 Details of increase in infrastructure facilities:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Facilities | Existing | Newly created | Source of Fund | Total |
| Campus area | 39936.55 | Sq.mt | Govt of Goa | - |
| Class rooms | 21 | - | ” | - |
| Laboratories | 11 | - | ” | - |
| Seminar Halls | 02 | - | ” | - |
| No. of important equipments purchased (≥ 1-0 lakh) during the current year. | 45 | - | Govt of Goa | - |
| Value of the equipment purchased during the year (Rs. in Lakhs) | 285382 | - | ” | - |
| Others Library cum comport block | - | 1350 sq.mt | ” | - |

4.2 Computerization of administration and library

YES

4.3 Library services:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | Existing | | Added | | Total | |
| No. | No. | No. | Value | No. | Value |
| Text Books | 120169 | 120169 | 208 | 101734 | 120377 | 4221366 |
| Reference Books | 7215 | 7215 | 127 | 62353 | 7342 | 2455858 |
| e-Books | -- | -- | -- | -- | -- | -- |
| Journals & periodicals | 125 | 125 | 26 | 24983 | 151 | 133541 |
| e-Journals | -- | -- | -- | -- | -- | -- |
| Digital Database | -- | -- | -- | -- | -- | -- |
| CD & Video | -- | -- | -- | -- | -- | -- |
| Others (specify) | -- | -- | -- | -- | -- | -- |

4.4 Technology up gradation (overall)

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | Total Computers | Computer Labs | Internet | Browsing Centres | Computer Centres | Office | Depart-ments | Others |
| Existing | 111 (Computers/LP) | -- | -- | -- | -- | -- | -- | -- |
| Added |  | -- | -- | -- | -- | -- | -- | Rs. 7083/- |
| Total | 111 (Computers/LP) | -- | -- | -- | - | -- | -- | Rs. 7083/- |

4.5 Computer, Internet access, training to teachers and students and any other programme for technology

upgradation (Networking, e-Governance etc.)

Rs. 277475/-

4.6 Amount spent on maintenance in lakhs :

--

i) ICT

--

ii) Campus Infrastructure and facilities

Rs. 91583/-

iii) Equipments

Rs. 2262/-

iv) Others

Rs. 93845/-

**Total :**

**Criterion – V**

**5. Student Support and Progression**

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Regular notices on compulsory Field trips, Excursion, Seminars, Workshop, Students Scholarship notices, Elections, Canteen, College stores and Sports related notices & deputing the students.

5.2 Efforts made by the institution for tracking the progression

Each committee monitors closely the number of students who have availed the facilities/benefits. Each student is tracked for the next consecutive (3) years.

|  |  |  |  |
| --- | --- | --- | --- |
| UG | PG | Ph. D. | Others |
| 1249 | 178 |  |  |

5.3 (a) Total Number of students

(b) No. of students outside the state

NIL

NIL

(c) No. of international students

|  |  |
| --- | --- |
| No | % |
| -- | -- |

|  |  |
| --- | --- |
| No | % |
| -- | -- |

Men Women

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Last Year | | | | | | This Year | | | | | |
| General | SC | ST | OBC | Physically Challenged | Total | General | SC | ST | OBC | Physically Challenged | Total |
| 595 | 9 | 148 | 218 | NIL | 970 | 932 | 4 | 175 | 138 | 01 | 1249 |

Demand ratio 100 % (1:1) Dropout % Negligible

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Students are trained to refer to research journals, Guest lectures, Minor research; Extra coaching classes are given to the students (CAT & tally).

-

No. of students beneficiaries

5.5 No. of students qualified in these examinations

10

-

-

2

NET SET/SLET GATE CAT

IAS/IPS etc State PSC UPSC Others

-

-

-

-

5.6 Details of student counselling and career guidance

CAT & tally Programmes, Workshops and Entrepreneurship Development Programmes, Seminars, Regular Personality Development Programmes, Campus Interviews and Placement.

-

No. of students benefitted

5.7 Details of campus placement

|  |  |  |  |
| --- | --- | --- | --- |
| ***On campus*** | | | ***Off Campus*** |
| Number of Organizations Visited | Number of Students Participated | Number of Students Placed | Number of Students Placed |
| 01 | 129 | 36 | 22 |

5.8 Details of gender sensitization programmes

There is a committee against sexual harassment of women at workplace, Eve teasing, Girl child issues, lecturer on self -defense.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

NIL

10

25

State/ University level National level International level

No. of students participated in cultural events

09

State/ University level National level International level

NIL

NIL

5.9.2 No. of medals /awards won by students in Sports, Games and other events

NIL

NIL

04

Sports : State/ University level National level International level

NIL

NIL

01

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

|  |  |  |
| --- | --- | --- |
|  | Number of  students | Amount |
| Financial support from institution | 38 @ Rs.1500/- | 57,000/- |
| Financial support from government | Concession on fees | - |
| Financial support from other sources | PTA 09 @ Rs. 5000/-  @ Rs. 3000/- | 45,000/-  27,000/- |
| Number of students who received International/ National recognitions | NIL |  |

5.11 Student organised / initiatives

NIL

NIL

NIL

Fairs : State/ University level National level International level

NIL

NIL

NIL

Exhibition: State/ University level National level International level

06

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: NIL

**Criterion – VI**

**6. Governance, Leadership and Management**

6.1 State the Vision and Mission of the institution

Vision:- “ To nurture the students to nourish the society”.

Mission:- “ To provide resources for learning, for advancement, creation & dissemination of knowledge which could contribute to any meaningful society through the growth & all round development of the students personality.

Vision- To

6.2 Does the Institution has a management Information System

No

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Need based Development oriented courses were introduced

-Short term certificate courses

-Yoga studies

-Library studies

-Contribution of the faculty in the curricular of the affiliating

University.

6.3.2 Teaching and Learning

1. Prospectus details the yearly activities,
2. Timetable committee , allocates number of teaching periods
3. Academic calendar is framed
4. Display of timetable, chart in the classroom
5. Teachers diaries
6. Syllabus copies to the students
7. Exam committee planners.

6.3.3 Examination and Evaluation

1. Three Intra Semester Assessment (ISAs) & one Semester End exam(SEE) per term per paper
2. Paper verification of answer scripts of examination
3. Software packaging maintains

Backlog of papers Semester wise

1. Printed exam paper showing backlog
2. Hall tickets with photos
3. Blank ISAs & SEE paper wise to enter ISA mark
4. Consolidated mark sheets ,individual students marks list
5. Duplicate mark sheets to maintain students’ performance receipt.

6.3.4 Research and Development

Research facilities- Library N-list Internet - MOUS

Research Centre, Reprographic Centre/Facilities, and Research related packages.

Instrumentation room

Interdisciplinary Research- Research committee

6.3.5 Library, ICT and physical infrastructure / instrumentation

1. New campus with separate blocks- Administration & Account section , Laboratory, Library , Recreational hall, Gymnasium, classrooms, Sports ground, Computer centre, Staff & Canteen.
2. Classrooms-21 (10 classes & 11 labs) are ICT

-- Library-20730 books, Wi-Fi facilities.

6.3.6 Human Resource Management

Human Resources - students participate in curricular & Co- curricular Programmes

- Human Resources staff- Faculty Development Programmes from time to time, Teachers attend & Submit papers for seminars/workshops -Organises workshops /seminars

Contribution in local newspapers

-Non teaching staff participates in human development programmes.

6.3.7 Faculty and Staff recruitment

1. For new recruitment it is advertise on all newspapers:- application are invited online and centralised applications to DHE
2. Interview letter dispatched, Interview dates announced and called for interviews.
3. Appointments on lecture basis / contract basis

6.3.8 Industry Interaction / Collaboration

1. Field trips/ industrial visits by students.
2. Inviting Resource person from industry to address the students
3. Summer internships in industries.

MOU with Goa chamber of commerce & industry

6.3.9 Admission of Students

1. Advertisement is published in leading newspapers inviting applications.
2. Appointment of Admission Committees to verify documents prior to admission
3. Display of merit list of students on notice board.

----- Additional division created with permission as & when required from Goa Government.

6.4 Welfare schemes for

|  |  |
| --- | --- |
| Teaching | Employees co-operative credit society/house building allowance, motor car advances,LTC,group insurance,Staff quarters |
| Non teaching | Advances for consumer durables from GPF |
| Students | Canteen, Scholarships, Prizes, Remedial classes, Book Bank Schemes, Professional Counselors, Doctor on call, Students Co-op society – to pay fees of weaker section  Scholarships - SC, ST, OBC, Minority, Merit Scholarships, Students AID Fund, Bursary Scholarships, Handicapped, PTA, Minority |

6.5 Total corpus fund generated

NIL

√

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Audit Type | External | | Internal | |
| Yes/No | Agency | Yes/No | Authority |
| Academic | √ | - | College Constitute Committee Authority | |
| Administrative | N.A | - |

6.8 Does the University/ Autonomous College declares results within 30 days?

√

For UG Programmes Yes No

√

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Time to time notifications to the faculties.

Students are informed via classroom reading of notices, public announcement, Core examination committee to look after all exam related work

Exam Committee, Grievances redressal committee Ensure free & fair conduct of exams.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

University gives autonomy to the affiliated colleges when there is a need felt by the institution subject to terms and conditions.

6.11 Activities and support from the Alumni Association

General Body meeting

Executive Body meeting

Preparation of Alumini directory,Finalization of aumini Registration

6.12 Activities and support from the Parent – Teacher Association

General Body meetings twice in a year.

Executives Body meetings/ renewal of executive members in three years period

Scholarships for deserving students in a year increased to 50000/-

Felicitate the toppers in each stream as well as distinction holders and First rankers

Felicitate the teachers with PhD as well as dept. good university result ( 1st ranked)

6.13 Development programmes for support staff

Teaching staff- attend/ participate, present papers(state, National& international )Seminar, workshops- apply for research, projects- minor or major, Sanction of duty leave/ study leave

Non-teaching staff- computer training attend programmes/courses

& international)Seminar, workshops- apply for research, project- Teaching staff- attend/ participate, present papers(state, National minor or majorSanction of duty leave/ study leave

Non-teaching staff- computer training attend programmes/courses

6.14 Initiatives taken by the institution to make the campus eco-friendly

1. Campus development committee
2. Environmental studies paper- compulsory
3. No plastic zone
4. Plantation-green house
5. e-waste management
6. water availaibility- pumping of canal water
7. trekking & hiking
8. ban on smoking, white boards,dustbins
9. energy conservation- solar light, fuel conservation- CFL bulbs, worm compose
10. No Zone-parking outside the Campus

**Criterion – VII**

**7. Innovations and Best Practices**

7.1 Innovations introduced during this academic year which have created a positive impact on the

functioning of the institution. Give details.

1. Developing a sports culture : Encouraging a healthy mind in a healthy body
2. To provide universal education especially to the marginalized section of society who are first generation learners.
3. Creating an atmosphere for all around development.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the

beginning of the year

1. Activities planned and implemented by Sports Council
2. Admission not denied to qualified candidate.
3. Working through various committees to emphasize all round development besides academic excellence.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

1. Kheloge Kudoge Toh Banoge Nawab (Developing a sports culture)
2. Pankashm se Padam (Universalization of Education)

***\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

A compulsory paper on Environmental studies for First year students. No plastic zone in the village. Students make paper bags and distribute to the vendors in the locality. College has initiated measure to extend the campaign of no plastic to entire Quepem town. Greening the campus has been a continuous endeavor.

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7.5 Whether environmental audit was conducted? Yes No

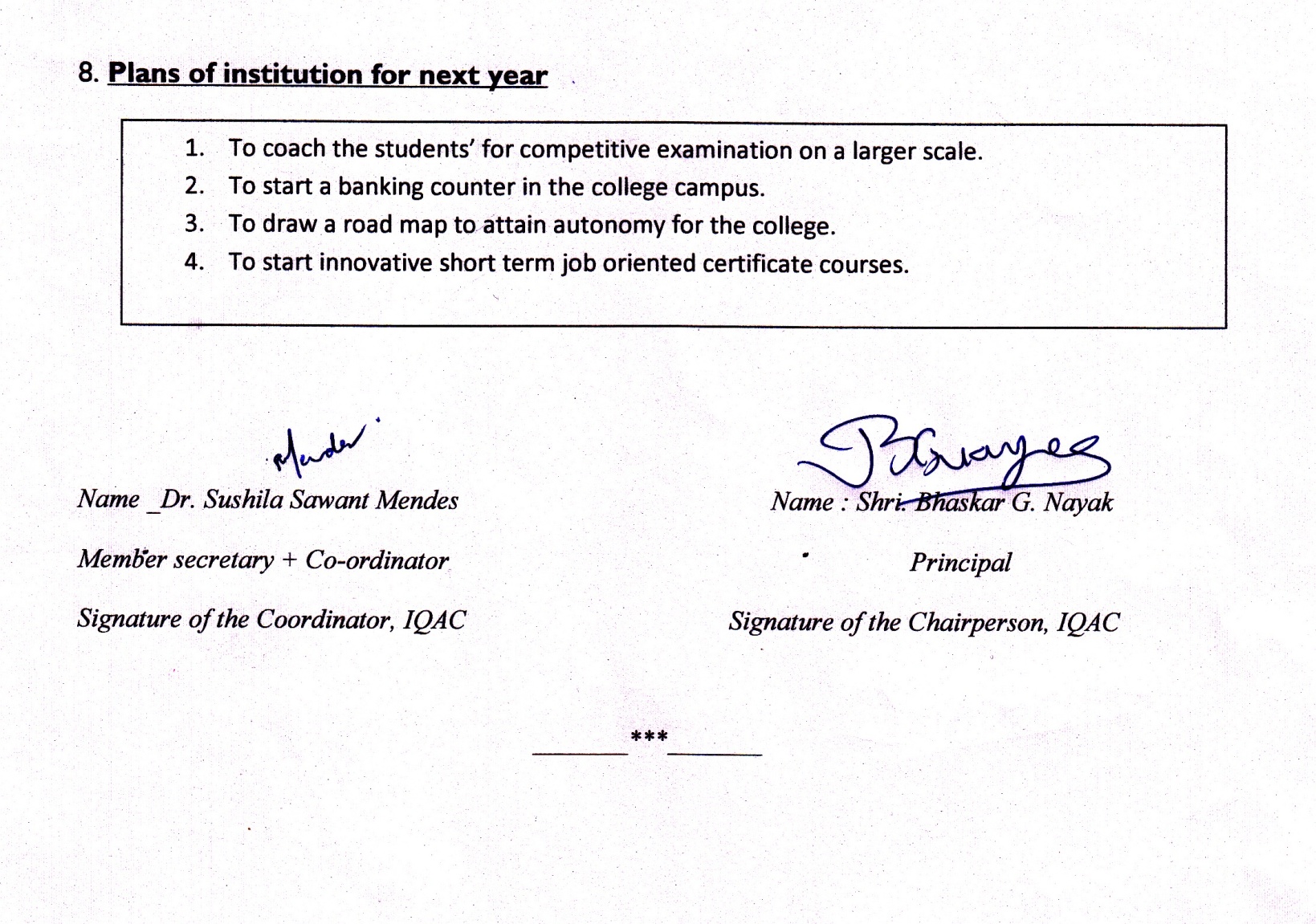
7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strength: Ranker at University exam (Ist in Goa –Chemistry)have collaboration activity with institution for special Children (Lakvishwas Prathisthan, Quepem) articles produced by specially abled students sold in the campus.

Weakness: Infrastructural Lawmnee

Opportunities: working towards goal of autonomy for the college. College is placing students in fair full employed.

Threats: As govt. owned college, open to political interference bit track record of college is transparent so minimal or no interference by political basis.



**Annexure I**

**Abbreviations:**

CAS - Career Advanced Scheme

CAT - Common Admission Test

CBCS - Choice Based Credit System

CE - Centre for Excellence

COP - Career Oriented Programme

CPE - College with Potential for Excellence

DPE - Department with Potential for Excellence

GATE - Graduate Aptitude Test

NET - National Eligibility Test

PEI - Physical Education Institution

SAP - Special Assistance Programme

SF - Self Financing

SLET - State Level Eligibility Test

TEI - Teacher Education Institution

UPE - University with Potential Excellence

UPSC - Union Public Service Commission

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**Annexure -I**

**ACADEMIC CALENDER**

|  |  |  |
| --- | --- | --- |
| Sr. No. | Programme Schedule | Approximate Dates |
| 1 | Commencement of Semester I, III & V | June 15 |
| 2 | Orientation for F. Y. Students | 15-16 June |
| 3 | 1st Intra Semester Examination Sem-I, III & V | 10-25 July |
| 4 | 2nd Intra Semester Examination Sem-I, III & V | 10-25 August |
| 5 | Semester End Examination (I, III & V) | 10-25 October onwards |
| 6 | Mid Semester Break | 2 to 22nd November |
| 7 | NSS & NCC Camp | 7th to 14th November |
| 8 | Commencement of Semester II, IV& VI | 23rd November |
| 9 | Results of Semester I & III | 2nd week of December |
| 10 | Students’ Council Activities- Extra Curricular activities | 3rd week of December |
| 11 | Christmas Break | 23rd December to 1st January |
| 12 | 1st Intra Semester Examination Sem-II, IV & VI | 10-25 January |
| 13 | Submission of T.Y. Projects | On or before 31st January |
| 14 | 2nd Intra Semester Examination Sem-II, IV & VI | 10-25 February |
| 15 | National Science Day Celebration | 28th February |
| 16 | International Women’s Day celebration | 8th March |
| 17 | T.Y. Farwell | 15th March |
| 18 | Semester End Examination (II, IV & VI) | 2nd April onwards |
| 19 | Summer Break | 3rd May |
| 20 | Results of Semester II & IV | 5th May |
| 21 | Admission to S.Y & T.Y | 7th May |
| 22 | Supplementary Examination | 27th May onwards |
| 23 | Admission to F.Y | 1st June |

**Annexure-II**

1. Excel in Sports: winning 19 Championship at the State and University Tournaments.
2. The NSS volunteers championed the causes of *Swatch Bharat Abhiyan and Bal Mela*
3. Won two state level championships in cultural events, including the prestigious *Yuva Mahotsav* from among 40 colleges/institution in Goa.
4. Organised a 15 days Capacity Building Workshop in collaboration with Directorate of Higher Education and The Indian Council of Social Science Research.
5. The college secured First Rank in T.Y.B.Sc (Chemistry ) at the Goa University Examination.
6. Conducted a short term Certificate courses in Digi. Dev Design and Ancient Indian Scripts.
7. Several international and national publications by the staff.
8. Major research project worth Rs. 36,00,000/-
9. Two on-going minor research projects.
10. Conceptualized and organised ‘Guru Srujan’ – An extra-mural competition for teachers.